



## Halton Children's Trust: Minutes 17.12.15 – Boardroom, Municipal Building, Widnes

### Present:

Cllr Ged Philbin	Lead Member for Children's Services HBC (Chair, Part A)
Thomas Norris	INVOLVE and Halton Bright Sparks (Chair, Part B)
Tracy Ryan	Assistant Policy Officer, People & Economy, HBC (Minutes)
Cllr Dave Cargill	Community Safety Police and Crime Panel
Eileen O'Meara	Director of Public Health for Halton
Richard Strachan	Chair, Halton Safeguarding Children Board
Phil McClure	Addaction
Vicky Jolly	5 Boroughs Partnership
Claire Lomax	InterAction Rep (formally CYP Voluntary Sector Forum)
Angela Paget	Head Teacher St. Bede's Juniors
Ann McIntyre	Operational Director, Children's Organisation and Provision, HBC
Nigel Wenham	Cheshire Police
Anne Simmons	Saints Peter & Paul Catholic College
Pat Hansen	Halton Housing Trust
Chloe Buglass	Halton Family Voice/INVOLVE

### Guest:

Sharon Palmer-Johnston BookTrust

### Apologies:

David Parr	Chief Executive HBC
Gerald Meehan	Strategic Director of Children's Services, HBC
Michelle Bradshaw	Family Services Manager, Child/Family Services, Bridgewater
Caroline Williams	Associate Director of Operations, Bridgewater
Mary Murphy	Principal, Riverside College
Theresa Tierney	Executive Director of Customer Services, Halton Housing Trust
Debbie Houghton	Principal Policy Officer, People & Economy, HBC
Catherine Johnson	Principal Performance Officer, People & Economy, HBC
Michelle Forder	Parent & Voluntary Lead Engagement Officer
Tracey Coffey	Operational Manager, Children & Families, HBC
Anita Parkinson	Divisional Manager, 0-25 Inclusion, HBC
Simon Banks	Chief Executive Halton CCG
John Hunt	Halton Speak Out
Angela Ryan	Assistant Director, 5 Boroughs Partnership (CAMHS)

Item		Action	Deadline
1.	<b>MINUTES AND ACTIONS FROM MEETING 24.9.15</b> A few amendments were noted under item 3.7 (page 4) for St Bede's Junior School partner update – REVISED Minutes will be circulated. Otherwise the minutes from the last meeting were accepted as true and accurate. Matters arising included:		
1.1	<u>3.2 INVOLVE</u> PMcC explained that early in 2016 Halton Youth Cabinet will be undertaking a project working with schools to recruit and involve more young people. This links in with the other action for Gerald		

	Meehan to promote via Schools E-Circular. <b>Action:</b> <ul style="list-style-type: none"> <li>• <b>Agenda item for the next meeting April 2016.</b></li> </ul>	PMcC	April 2016
<b>2.</b>	<b>DISCUSSION ITEMS</b>		
2.1	<p><b>Book Trust Presentation</b></p> <p>Sharon Palmer-Johnston presented an overview of the BookTrust service which is the largest national reading charity:</p> <ul style="list-style-type: none"> <li>• Helping transform lives by getting children and families reading to improve literacy and social mobility;</li> <li>• Assist parent-child bonding and attachment;</li> <li>• Help to establish reading as a 'calming routine'.</li> </ul> <p>There are a range of programmes delivered through the Library Service, Health Visitors, Children's Centres, Early Years, Primary and Secondary Schools. Resources provided through Halton's BookStart amount to £55,000 and include:</p> <ul style="list-style-type: none"> <li>• Every baby is given a 'baby pack';</li> <li>• Every child gets a 'treasure pack';</li> <li>• Bookshine is a pack for children who are deaf;</li> <li>• Booktouch is a pack for blind or partially sighted children;</li> <li>• Bookstart Star is for children with additional needs which impact on, or cause delay with the development of their fine motor skills;</li> <li>• Bookstart Corner is a targeted programme for children aged 12-24 months provided in partnership with Childrens Centres;</li> <li>• Primary Schools are provided with Booktime packs for all children in Reception and Read For My School competition;</li> <li>• Secondary Schools receive school library packs and Bookbuzz for Year 7 pupils to encourage independent choice and reading for pleasure;</li> <li>• Other targeted programmes provided through schools for example, Letterbox Club aims to improve the educational outlook for children in care.</li> </ul> <p>A range of resources for <a href="#">professionals</a> are available.</p>		
2.2	<p><b>SEND Reforms Update</b></p> <p>AMc provided the update on Anita's behalf around the progress implementing the SEND Reform, key points below:</p> <ul style="list-style-type: none"> <li>• The number of children to have an Education, Health and Care (EHC) Plan will be much smaller than those that previously had SEN Statements or Learning Disability Assessments. This is due to the Graduated Approach which ensures that schools, settings, colleges/Post-16 provision utilise existing resources to support and meet the child or young persons' needs. Only those children and young people whose needs are more complex are expected to have an EHC Plan;</li> <li>• Ofsted Inspection – the Inspectors will use findings from inspections they undertake to prepare for future inspections.</li> </ul>		

2.3	<p>The Local Offer will be reviewed as part of their preparation. They will also look at partnership arrangements and information sharing in providing holistic support to children, young people and families;</p> <ul style="list-style-type: none"> <li>• The SEND Strategic Group and 4 task groups are progressing the work required to implement the reforms: Quality Assurance; Personal Budgets; Local Offer and Preparing for Adulthood;</li> <li>• POET - the total number of surveys completed to deadline has been achieved.</li> <li>• Restructure of SEN Service finalised and to be implemented from 1 February 2016.</li> </ul> <p><b>Review of Children’s Trust Governance and Structure</b> AMc provided an overview of the report to review the future structure and governance arrangements for the Children’s Trust Board. Members participated in a lengthy discussion and approved Option 2 – merge the Children’s Trust Board and Executive Group into one.</p> <p>Members agreed that the challenge going forward would be to fully engage children, young people and their parents as it was considered that existing participation has been undertaken by different professionals and not fully consistent. It was acknowledged that by using the Children’s Joint Strategic Needs Assessment informed by the views of children, young people and their families the Board will be in a better position to identify local priorities and how to address these.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>The proposed new Children’s Trust arrangements including, governance, membership and participation by children and young people to be developed.</b></li> </ul>	April	2016
<b>3.</b>	<b>UPDATES FROM TRUST PARTNERS</b>		
3.1	<p><b>INVOLVE</b> PMcC advised that the group had reviewed their Activity Log. Next steps for the future are around reviewing how they will operate and progress.</p>		
3.2	<p><b>Children’s Trust Executive Group (1.12.15)</b> Minutes Circulated for information.</p>		
3.3	<p><b>Halton Family Voice</b> CB appointed as the new Chair, advised members that the group were reviewing how they will operate and progress in the future.</p>		
3.4	<p><b>InterAction (formally CYP Voluntary Sector Forum)</b> CL advised members that the forum had recently relaunched as InterAction. Next steps for members would be to review how the forum will operate and progress in the future.</p>		

<p>3.5</p> <p>3.6</p>	<p><b>Halton Safeguarding Children Board (HSCB) Update</b> Circulated for information. RS summarised the report.</p> <p><b>Other partner agency updates</b></p> <p><u>Halton Youth Cabinet</u> During 2016 the Youth Cabinet will be undertaking a number of campaigns/initiatives - further updates will follow next year.</p> <p><u>Halton Housing Trust</u> Have supported 6 tenants to gain their own home, Tenancy Support Officers work closely with the Halton Troubled Families project which requires involvement in Working Together/CAF meetings. The Keyring project supports young people with learning disabilities to gain tenancies nearby to a 'buddy' who can support them.</p> <p><u>Cheshire Police</u> Cheshire Police have had a recent inspection – overall outcome graded 'good'.</p>		
<p><b>4.</b></p>	<p><b>PRIORITY UPDATES</b></p>		
<p>4.1</p> <p>4.2</p> <p>4.3</p>	<p><b>Complex Dependency Programme</b> AMc gave an update on the Programme which included:</p> <ul style="list-style-type: none"> <li>• Halton have been involved and advised in identifying the requirements for the IT for the programme;</li> <li>• A small number of posts within the central Cheshire-wide team will continue to support the programme until December 2016;</li> <li>• Halton's integrated 'front door' – currently working on the recruitment of the seconded staff to move from partner organisations into the team during February/March 2016;</li> <li>• Accommodation is being identified to co-locate all the team together in Municipal Building;</li> <li>• Work being developed around information sharing processes and protocols;</li> <li>• Soft launch early 2016 will coincide with support from a Business Analyst to help improve the processes and systems as the project develops.</li> </ul> <p><b>Commissioning Partnership</b> AMc updated on the following key developments in:</p> <ul style="list-style-type: none"> <li>• Special Educational Needs and/or Disability (SEND)</li> <li>• Children in Care of Other Local Authorities (CiCOLA)</li> <li>• Work being undertaken by the Clinical Health Lead for Complex Cases</li> </ul> <p><b>Child &amp; Family Poverty Strategic Group</b> The group are due to meet early 2016.</p>		

<b>5.</b>	<b>AOB</b>
5.1	<p>Chloe had a baby girl in July '15 9lb 6oz.</p> <p><u>2016 Meeting Dates</u></p> <p>THURSDAYS 4-6pm, Boardroom, Municipal Building</p> <ul style="list-style-type: none"><li>• 22 March</li><li>• 14 July</li><li>• 8 September</li><li>• 24 November</li></ul>